



## **BBYO Passport Refrigerated Medication Commitment**

BBYO Passport is committed to giving every teen a meaningful and safe experience and has outlined guidelines below that we ask staff, teens, and parents to review. Please consider that due to the nature of the program, our BBYO Passport staff members are unable to hold or administer any prescription medication.

### **Our commitment to you is that the BBYO Passport office will:**

1. Call ahead to our hotels and ensure that refrigeration is available for your teen.
2. Train staff, tour guides, and operators to act as partners and resources for our teens.

### **Our BBYO Passport trip staff is committed when asked by teens to:**

1. Assure that there is a plan for refrigeration, whether that be while in a hotel or on the road.
2. Act as a liaison between teens and our accommodations when necessary.
3. Help teens set daily alarms as a reminder to take medication, remove the medication from fridge etc.

### **BBYO Passport teens are asked to:**

1. Ensure that their medication is properly identified in their registration account.
2. Take their medication out of the refrigerator when checking out of a hotel and place their medication in the refrigerator when checking in.
3. Speak to BBYO Passport staff about any concerns they may have.

### **BBYO Passport parents are encouraged to:**

1. Supply their teen with medical grade, long-lasting instant ice packs which can last 12 hours, as well as a thermal lunchbox to store the medication when in between hotels.
2. Make sure their teen is traveling with an extra written copy of their prescription in case the medication needs to be replaced.

Please note that while some buses are equipped with refrigeration systems, these only work when the bus is running. Therefore, if the bus is parked for a long period of time, we cannot count on it to keep medication cool. This is why we ask teens to travel with thermal lunch boxes and ice packs.

While we can remind your teen to take their medication out of the fridge upon hotel check-out, we cannot be held responsible if medication is forgotten. The group will be unable to go back to a previous hotel and forgotten medication cannot be shipped to the group.

We hope that the tools provided in this document will be helpful for your teen. Please make sure to review it together and contact us such you have any questions.